

**TOWN OF NEWFANE
TOWN BOARD WORK SESSION 3-7-2023**

The Town of Newfane Town Board Work Session was held in the Town Hall, 2737 Main Street, Newfane, NY. The Session was called to order by Supervisor Syracuse at 5:34 p.m.

The following Board Members were present:

Supervisor Syracuse, Councilwoman Neidlinger, Councilman Barnes, Councilwoman Rutland (Remote)

Councilman Coleman (Absent)

Others Present:

James J. Sansone, Town Attorney, Mike Klock, Building Inspector/Code Enforcement Officer, Brian Sibiga, Town Engineer and Bill Clark, Planning Board Chairman
4 individuals in attendance.

Supervisor welcomed everyone to the Work Session and indicated that the Board would be starting with Brian Sibiga, Town Engineer, as there is unfinished business regarding the Inner Harbor Stabilization Project. There is a Resolution presented this evening, No. 6-2023 Award of Contract Town of Newfane Olcott Harbor Containment Walls Re-Bid Contract No. 21-1GR. I would like to entertain a Motion to open discussion regarding the proposed Resolution. First by Councilwoman Neidlinger, second by Councilman Barnes, all were in favor.

Motion Carried

Brian Sibiga indicated that all the checkup work has been completed on the Contractors for the Project and it is recommended that the project be awarded to Mark Cerrone Inc., 2368 Maryland Avenue, Niagara Falls, NY, 14305. Brian walked the Board through a thorough explanation of the Budget Sheet for the project. Brian indicated the Sheet Piling has been ordered for the Harbor Project and suggested the Sheet Piling for the end of Ontario Street be combined into the Sewer Main Project. Both the property survey and topography survey have been completed for the end of Main Street. The property lines are staked out and Brian suggested something, perhaps a fence, be constructed as a delineation of the property lines to avoid future questions or confusion. Further discussion was had amongst the Board Members regarding further potential upgrades to the project with the monies saved from the project running under budget. With no further questions Supervisor asked the board to entertain a Motion to accept and approve Resolution No. 6-2023. Moved by Councilwoman Neidlinger, second by Councilman Barnes. A roll call vote was taken as follows

Councilman Barnes:	Aye
Councilwoman Neidlinger:	Aye
Supervisor Syracuse:	Aye
Councilwoman Rutland:	Remote no vote
Councilman Coleman:	Absent

Motion Carried

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Supervisor Syracuse stated that Brian Sibiga has spoken with us regarding the Olcott Harbor Containment Wall Project Professional Services Contract. Supervisor entertained a Motion to accept the Contract from Wendel Engineering. Motion moved by Councilwoman Neidlinger, second by Councilman Barnes. Hearing no questions Supervisor requested a roll call vote on the Motion which was taken as follows:

Councilman Barnes:	Aye
Councilwoman Neidlinger:	Aye
Supervisor Syracuse:	Aye
Councilwoman Rutland:	Remote no vote
Councilman Coleman:	Absent

Motion Carried

Supervisor indicated that the next item will be discussion of the Draft for the Short Term Rental Establishments. The changes to this Draft have been made based on the discussion from the last Work Session. Attorney Sansone explained to the Board Members that once the Board Members come to a general consensus, he will put the Draft into a proposed Local Law which will then be set up for a Public Hearing. This process will also require a SEQR and approval from the Niagara County Planning Board. For now, the goal is to turn the Draft into a Local Law. At the next meeting, under the procedure of Local Laws, it has to be presented. It must then sit for seven (7) days minimum before we can present a Public Hearing. We could potentially set the Public Hearing for the following meeting. During that time we could get the SEQR done, approval from the County Planning Board and the Quality Review which would involve our Planning Board. Supervisor summarized as follows. What we need to do now is hit the bricks and find out who is operating these Short Term Rentals, notify them of the upcoming Local Law and let them know they need to pay attention. Attorney Sansone will make the modifications and email it to us in the form of a proposed Local Law. We can possibly address it at the next Regular Board meeting and at the same time schedule the Public Hearing to get the process going. In the meantime, do the referral to the County Planning Board and get the SEQR done.

Supervisor said he had one last item. He signed the award letter for the \$3,000.00 grant that Karen Young wrote and sent that off. The funds will be deposited into the Town account.

Supervisor entertained a motion to adjourn. Moved by Councilman Barnes, second by Councilwoman Neidlinger. Supervisor requested a roll call vote on the Motion which was taken as follows:

Councilman Barnes:	Aye
Councilwoman Neidlinger:	Aye
Supervisor Syracuse:	Aye
Councilwoman Rutland:	Remote no vote
Councilman Coleman:	Absent

Motion Carried

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Meeting adjourned at 7:40 p.m.

Next Work Session will be held Tuesday, April 11th, 2023 at 5:30 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Donna M. Lakes".

Donna M. Lakes
Deputy Town Clerk