

**JANUARY 4, 2024**

**REORGANIZATIONAL MEETING**

The Town Board of the Town of Newfane, Niagara County, New York, met at the Town Hall, 2737 Main Street, Newfane, New York, for the purpose of conducting the 2024 Reorganizational Meeting.

The following Board Members were present:

Town Supervisor: John Syracuse  
Councilwoman: Susan Neidlinger  
Councilman: Peter Robinson  
Councilman: Robert Horanburg

Excused: Councilman Rick Coleman

Others in Attendance: Attorney James J. Sansone, P.C., Town Historian, William Clark, Confidential Secretary, Mary L. Zeller

**PRAYER AND PLEDGE**

The Supervisor opened the meeting at 6:30 p.m. by welcoming all to the 2024 Reorganizational Meeting.

The Supervisor started with a prayer and pledge to our flag.

**NEW BUSINESS**

The Supervisor advised that he was going to conduct the annual Reorganizational Meeting a little differently than has been seen in the past at our Regular Board Meetings. He intends to read and move all the appointments on the slate, with a single final Motion, followed by a Motion calling for a Roll Call vote.

1. Reappoint James Sansone as Town Attorney for 2024.
2. Reappoint Wendel Companies as Town Engineers for 2024.
3. Reappoint Drescher & Malecki as the Town Professional Bookkeepers for 2024.
4. Appoint Dog Control/Ordinance Enforcement Officers Jeffrey Newman at a rate of \$9,979.39 annually, Kenneth Nerber, Jr., Assistant Dog Officer at 18.00 per hour, Joseph Flagler, as needed, at 18.00 per hour.
5. Adopt the Procurement Policy for 2024, as amended in 2018.
6. Appoint Registrar of Vital Statistics, Donna M. Lakes, at \$8,855.94, effective January 1, 2024.
7. Appoint Marriage Officer for Town of Newfane, Donna M. Lakes
8. Reappoint Kristina Gifford as Part-Time Deputy Town Clerk, as needed, at \$21.01 per hour.
9. Extend the Town's Investment policy through 2024, as amended in 2018.
10. Reappoint Town Historian, William Clark at \$3,902.00 for 2024.
11. Appoint Budget Officer, John Syracuse at \$4,500.00 for 2024.
12. Appoint Ditching Maintenance Coordinator, Jonathan Miller at \$8,000.00 for 2024.
13. Appoint Deputy Supervisor, Richard Coleman for 2024.
14. Appoint Fire Prevention Board Liaison, Richard Coleman for 2024.
15. Appoint Fire Prevention Board Chairman, Daniel Handrich for 2024.
16. Appoint Olcott Beach Liaison, Peter Robinson for 2024.
17. Appoint Lakeview Village Fair Liaison, Robert Horanburg for 2024
18. Appoint Newfane Business Association Liaison, Susan Neidlinger for 2024.
19. Appoint Tourism Liaison, Peter Robinson for 2024.
20. Appoint Marina Board Chairman, Richard Coleman and Marina Board Members Roy Knapp, Paul Mayer, Thomas Staples, Jeffrey Hendricks, David Hoffman and Norm Webber for 2024.

21. Appoint Troy D. Barnes as Member of Zoning Board of Appeals, 2-year term ending 12, 31, 2025.
22. Appoint Troy D. Barnes Zoning Board of Appeals Chairman for 2024.
23. Appoint Zachary Hanczarowski to a 5-year term ending 12, 31, 2028.
24. Appoint Marcy Ferington to a 5-year term ending 12, 31, 2028.
25. Appoint Robin Bower Zoning Board Secretary for 2024.
26. Set Official Zoning Board Meetings for the 3<sup>rd</sup> Tuesday of the month at 7:00 p.m. as needed.
27. Reappoint Mildred M. Kramp Planning Board Secretary for the year 2024.
28. Appoint William Clark, Planning Board Chairman for 2024.
29. Set Official Planning Board Meetings for the 4<sup>th</sup> Tuesday of the month at 7:00 p.m. as needed.
30. Appoint Town Tourism Committee Meeting Members, Gina Guido-Redden, Chairman, Barbara Miller, Jane Voelpel, James Sansone, Ann Schulze, Morgan Calhoon, Janet Steggles, Stella Tohill Wilson, Bill Koller, Christine Kelemen and Catherine Banks-Orr for 2024.
31. Oath of Office by appointed employees. Must see Clerk's Office and sign before the first paycheck is received.
32. Set Official Town Board Meeting dates and times. The 4<sup>th</sup> Wednesday of each month at 7:00 p.m. for 2024 unless otherwise announced.
33. Set Official Publications. The Lockport Union Sun & Journal, the Town quarterly Newsletter, along with the Town Website for information.
34. Signature Facsimile – Authorize Supervisor to use Facsimile in 2024.
35. Authorize Supervisor to prepay bills prior to the Board review to avoid late charges and/or take advantage of discounts for 2024.
36. Set Board compensation rates. Zoning and Planning Boards as follows: Chairman \$65.00, Members \$55.00, Secretary \$80.00 per meeting for 2024.
37. Authorize Supervisor to invest Town monies in accordance with the Town Investment Policy and for the best interest of the Town for 2024.
38. Set salary for Election Machine Inspectors/Custodians:
  - A. Machine Custodians - \$125.00 per election
  - B. Election Machine Inspectors - \$5.00 per machine.
39. Set 2024 polling locations – Olcott Fire Hall & Newfane Community Center
40. Per Diem reimbursement allotment - \$50.00 per day on Town business only and with receipts.
41. Approve Water Department Blanket Purchase Order Request at \$47,000.00 for Water Department and \$31,600.00 for Sewer Department per Mike Mills, Water Superintendent.
42. Approve Highway Department Blanket Purchase Order Request at \$47,500.00 per Jonathan Miller, Highway Superintendent.
43. Approve Agreement To Spend Town Highway Funds, the amount of \$784,469.00 on approximately 69.39 miles of Town Highways.
44. Appoint Section 504 Coordinator/Grievance Officer for the Town of Newfane, Donna M. Lakes, Town Clerk, for 2024.
45. Appoint Fair Housing Officer for the Town of Newfane, David Schmidt, Building Inspector and Code Enforcement Officer.

The Supervisor indicated that those are the entire items on the slate and asked for a Motion to move the entire slate. Motion made by Councilwoman Neidlinger, second by Councilman Horanburg on the question. Hearing no questions, the Supervisor asked for a Roll Call Vote.

A Roll Call Vote was taken by the Town Clerk as follows:

Councilwoman Neidlinger:	Aye
Councilman Robinson:	Aye
Councilman Horanburg:	Aye
Supervisor Syracuse:	Aye
Councilman Coleman:	Absent

4 – Ayes 0 – Nays 1 Absent

Motion Carried

**ANNOUNCEMENTS/COMMENTS FROM THE BOARD**

The Supervisor offered the Town Board Members an opportunity to ask questions or to speak at this time. No one had questions or comments. The Supervisor offered the audience the opportunity to ask questions or to speak at this time. No one from the audience had questions or comments.

**ADJOURN**

The Supervisor entertained a Motion to Adjourn. Motion made by Councilwoman Neidlinger, second by Councilman Robinson on the question. Hearing no questions, the Supervisor asked all those in favor to say Aye. All were in favor, no one was opposed.

Motion Carried

Meeting adjourned at 6:45 p.m.

Donna M. Lakes  
Town Clerk