



# TOWN OF NEWFANE TOWN BOARD MEETING AGENDA REORGANIZATIONAL MEETING JANUARY 2, 2025 at 7:00PM

## PRAYER & PLEDGE

1. Re-Appoint James Sansone as Town Attorney for 2025.
2. Re-Appoint Wendel Companies as Town Engineers for 2025.
3. Re-Appoint Drescher & Malecki as the Town professional bookkeepers for 2025.
4. Adopt the current Procurement Policy for 2025, as amended in 2018.
5. Appoint 2025 Registrar of Vital Statistics – Donna Lakes at \$8,855.94, effective January 1, 2025.
6. Appoint 2025 Marriage Officer for Town of Newfane – Donna Lakes
7. Appoint 2025 Section 504 Coordinator/Grievance Officer, for Town of Newfane - Donna Lakes, Town Clerk.
8. Appoint 2025 Fair Housing Officer for the Town of Newfane – David Schmidt, Jr.
9. Re-Appoint Town Historian – William Clark at \$3,941 for 2025.
10. Appoint 2025 Budget Officer – John Syracuse at \$4,500.
11. Appoint 2025 Deputy Supervisor – Richard Coleman
12. Appoint 2025 Fire Prevention Board Liaison - Rick Coleman
13. Appoint 2025 Fire Prevention Board Chair – Daniel Handrich
14. Appoint 2025 Olcott Beach Liaison – Pete Robinson
15. Appoint 2025 LVS Liaison – Robert Horanburg
16. Appoint 2025 Newfane Business Association Liaison – Sue Neidlinger
17. Appoint 2025 Tourism Liaison – Pete Robinson
18. RE: Zoning Board - Appoint Troy D Barnes as Zoning Board of Appeals Chair for 2025.
19. RE: Zoning Board – Appoint Tyler Finley to 5-year term, ending 12-31-2029.
20. RE: Zoning Board – Appoint Charles W Maynard as to 5-year term, ending 12-31-2029.
21. RE: Zoning Board – Re-Appoint Robin Bower as Secretary for 2025.
22. Set Official Zoning Board Meetings for the 3rd Tuesday of the month at 7pm.
23. RE: Planning Board - Re-Appoint Mickie Kramp, Secretary for 2025.
24. RE: Planning Board - Appoint William Clark as Planning Board Chair for 2025.
25. Set Official Planning Board Meetings for the 4<sup>th</sup> Tuesday of the month at 7pm.
26. Appoint Town Tourism Committee Members – Gina Guido-Redden, Chairman, Barbara Miller, Jane Voelpel, James Sansone, Ann Schulze, Janet Steggles, Stella Tothill-Wilson, Christine Keleman and Catherine Banks-Orr for 2025.
27. Oath of Office by appointed employees: must see CLERK'S OFFICE and sign before the first paycheck is received.
28. Set Official Town Board meeting dates and times – 4<sup>th</sup> Wednesday of each month at 7pm for 2025, unless otherwise announced.
29. Set Official Town Work Session meeting dates and times – 2<sup>nd</sup> Thursday of each month at 7pm for 2025.



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30. Set Official Publications – Lockport Union Sun & Journal: The Town quarterly Newsletter; along with the Town website for information.
31. Signature Facsimile – Authorize Supervisor to use Facsimile for 2025.
32. Authorize Supervisor to Prepay bills prior to the Board review to avoid late charges and/or take advantage of discounts for 2025.
33. Set Board compensation rates – Fire Prevention, Zoning and Planning Boards as follows: Chairman - \$65; Members - \$55; Secretary - \$80, per meeting for 2025.
34. Authorize Supervisor to invest Town monies in accordance with the Town Investment Policy and for the best interest of the Town for 2025.
35. Extend the Town’s investment policy through 2025, as amended in 2018.
36. Set salary for Election machine inspectors/custodians:
  - A. Machine Custodians - \$125 per election
  - B. Election machine inspectors - \$5/per machine
37. Set 2025 Polling locations – Olcott Fire Hall & Newfane Community Center
38. Per diem reimbursement allotment - \$50 per day on Town business only and with receipts.
39. Approve WWTP Blanket Purchase Order Request @ \$292,000 – per Nick Irr, Chief Operator Aste Water Treatment Plant.
40. Approve Water Department Blanket Purchase Order Request @ \$48,000 for Water Dept and \$32,000 for Sewer Dept – per Jon Miller, Water Superintendent
41. Approve Highway Department Blanket Purchase Order Request @ \$47,500 – per Jonathan Miller, Highway Superintendent.
42. Approve Highway Item 1 Agreement to spend \$854,924 on 69.36 miles of Town Highways.
43. Appoint Justice Court attendants for Judge Bruce Barnes – David Haylett, Kathy Horanburg, Ted Banaszak and Mary Hastings.
44. Appoint Justice Court attendants for Judge Scott Boudeman – David Haylett, Kathy Horanburg, Ted Banaszak and Mary Hastings.

## PUBLIC COMMENTS

## ANNOUNCEMENTS

- Next WORK SESSION: THURSDAY, JANUARY 9, 2025 @ 7PM
- Next Month BOARD MEETING: WEDNESDAY, JANUARY 22, 2025 @ 7PM

## MOTION TO ADJOURN